

# RAMGARH ENGINEERING COLLEGE

(Estd. By Govt. of Jharkhand & Run by Techno India under PPP mode)

P.O. - Barkipona ; Ramgarh ; Jharkhand; India

## MINUTES OF THE MEETING OF BOARD OF GOVERNORS (BoG) OF RAMGARH ENGINEERING COLLEGE

Meeting No.	
Date & Venue	31 <sup>st</sup> August 2019 at EM 4/1, Salt Lake, Sector V, Kolkata 700091, India
Start Time	10:00 am
End Time	12:00 pm
Discussion reference	As per Notice

### MEMBERS / PARTICIPANTS

S.No.	Participants	Role
1.	Shri. Mohit Chatterjee	Chairperson Governing Body
2.	Prof. ( Dr.) Gopal Pathak	GOJ Nominee in Governing Body
3.	ABSENT	VBU Nominee in Governing Body
4.	Prof. Sudipta Chakraborty	Member Governing Body
5.	Dr. Nazmul Islam	Member Governing Body
6.	Dr. Aditya Kumar Singh	Member Governing Body
7.	Dr. Bishnu Brata Chattopadhyay	Member Governing Body
8.	Mr. Anit Adhikari	Member
9.	Mr. Kunal Gangulli	Member
10.	Dr. Sharbani Roy	Member Secretary

### Absent Governing Body Members:

1. VBU Nominee in Governing Body
2. Representative from BVB Hubli
3. AICTE Representative

### AGENDA:

S.No.	Topic	Status
1.	Presentation of the college	Discussed
2.	Review of Previous meeting	Discussed
3.	Status of TEQIP phase III , Review of suggestions of mentor and performance auditor	Discussed
4.	Planning & Approval for the procurement in quarter JULY-August-September 2019	Discussed
5.	Planning for the NBA team visit	Discussed
6.	Approval from Department of Higher, Technical Education and skill development AICTE, MHRD and DHTE, S&D schemes	Discussed
7.	Status of Recruitment of professor and associate professor	Discussed
8.	Approval for the procurement of Items in next Quarter	Discussed
9.	Affiliation status of University and Court Case	Discussed
10.	Planning and approval of annual budget for the academic year 2019-20	Discussed
11.	Faculty appraisal and increment	Discussed
12.	Approval of Annual Budget of academic year 2019-20	Discussed
13.	Misc	Discussed



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## MINUTES OF MEETING

Agenda Point Sl.No.	Minutes																					
1.	Dr. Sharbani Roy (Member Secretary) welcomed all participants and briefed the committee about the meeting and delivered a Power-Point Presentation about Ramgarh Engineering College.																					
2	<p>Review of previous meeting</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Agenda and no.</th> <th style="text-align: center;">Minutes</th> <th style="text-align: center;">ATR</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Status of TEQIP Phase III</td> <td>Working as previous BOG</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Activity of Oct-Nov- Dec 2018, and Jan-Feb.-march 2019</td> <td>Working as previous BOG</td> </tr> <tr> <td style="text-align: center;">3</td> <td>NBA preparedness and status of SAR</td> <td>SAR for ECE, ME and CE were submitted</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Admission issue of vacant seats</td> <td>Not fulfilled in 2019 admission</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Approval for AICTE, MHRD and DHTE, S&amp; D schemes</td> <td>Two CSR research projects from ECE &amp; ME Departments</td> </tr> <tr> <td style="text-align: center;">6</td> <td>Affiliation form university</td> <td>Still pending</td> </tr> </tbody> </table>	Agenda and no.	Minutes	ATR	1	Status of TEQIP Phase III	Working as previous BOG	2	Activity of Oct-Nov- Dec 2018, and Jan-Feb.-march 2019	Working as previous BOG	3	NBA preparedness and status of SAR	SAR for ECE, ME and CE were submitted	4	Admission issue of vacant seats	Not fulfilled in 2019 admission	5	Approval for AICTE, MHRD and DHTE, S& D schemes	Two CSR research projects from ECE & ME Departments	6	Affiliation form university	Still pending
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3	Status of TEQIP phase III review of suggestions of mentor and performance auditor. Total expenditure : Expenditure of procurement: Expenditure of academic: Expenditure of IOC:																					
4.	Planning and approval for the procurement in quarter Jul-Aug-September of 2019: The BOG approved the planning of the procurement in quarter Jul-Aug-September of 2019 as per procurement plan. The chairman BOG instructed to conduct a Workshop to finalized the requisition of consumable items with in 15 <sup>th</sup> September 2019.																					
5.	Planning for the NBA team visit : NBA Coordinator inform that as per planning, three departments ECE, ME & CE have successfully submitted SARs. TEQIP mentor auditor and TEQIP performance auditor have reviewed separately three SARs. Both auditors appreciated all the three department. BOG appreciated effort of NBA team. The NBA team visits is proposed on Oct , 2019																					
6.	Approval form department of higher, technical education and skill development AICTE, MHRD & DHTE, S&D schemes to CSR research project from ECE & ME department are approved. The college is going to submit more research project in DST & AICTE in next few months.																					
7.	Status of recruitment of professor & associate professor Recruitment process is going on																					
8.	Approval for the procurement of items in next quarter. BOG members approved the procurement plan of items in next quarter as per action plan.																					
9.	Affiliation status of university & court case: College inform the BOG that college have received provisional affiliation form JUT for the academic year 2018-19 & 2019-20 However, affiliation for the academic years 2016-17 & 17-18 are rejected by VBU. Sankalp no. 1183, dated – 02/08/2019 published by department of higher , technical																					



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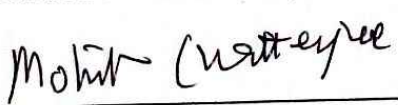
Agenda Point Sl.No.	Minutes
	education & skill development Ranchi, where they advised to university to give us Affiliation with financial penalty. The BOG approved the payment of penalty.
10.	Planning and approval of annual budgets for the academic year : 2019-20: The annual budget for the AY 2019-20 has been finalized. The BOG members approved the budgets.
11.	It was decided that new AICTE Courses such as diploma program & non AICTE courses like as D . Voc & B.Voc, skill base courses , BCA, MCA & BBA courses will be applied in the upcoming 2020-21 academic season to the appropriate statutory authority
12	TEQIP Action Plan for Financial Quarter Oct-Nov-Dec 2019 & Fund Allocation. An Action Plan Was Placed before all Board members for Consideration & approval. After a detailed deliberation board approved the action plan. The Board also approved the TEQIP Expenditure for First financial quarter (Apr-May-June) of 2019-20.
13.	Miscellaneous point: With the permission of the chair the following points were discussed & decided <ul style="list-style-type: none"><li>• To procure cricket goods</li><li>• To procure on TV , projector, one screen &amp; sound system for the seminar hall through TEQIP</li><li>• To setup faculty room by using partition</li><li>• To color the academic building</li><li>• To allow the college to organize tech feast 4.0</li><li>• To run several vocational courses.</li><li>• Mr. Sourav Ghosh , office Assistant of TEQIP Cell is being paid salary form the</li></ul>

## ADJOURNMENT:

The meeting concluded at 12 PM with thanks to the Chairperson.

Prepared By:  Date : 31/8/19  
( Dr. NAZMUL ISLAM )

MINUTES VERIFIED BY:  ( SECRETARY )  
( Dr. SHARBANI ROY )

MINUTES APPROVED BY:  31/08/2019  
( CHAIRPERSON )  
( MOHIT CHATTERJEE )

**Annexure I**

**Ref : BOG Dated 31/08/2019**

**Allocated Budget FY 2019-20**

The Following Budget is approved

<b>Items</b>	<b>Budget 2019-20</b>
Infrastructure Built-Up	2,00,000
Library	1,00,000
Laboratory equipment	3,00,000
Laboratory consumables	1,00,000
Teaching and non-teaching staff salary	2,50,00,000
Maintenance and spares	50,00,000
R & D	1,00,000
Training and Travel	5,00,000
Miscellaneous expenses	87,00,000
<b>Total</b>	<b>4,00,00,000</b>

Note : Budget of TEQIP will be as per Action



**TEQIP-III Annual Action Plan: 2019-20**

Subcomponent 1.1: Institutional Development Grants to Institutes in focus States & Faculty Reforms

Name of the Institute: RAMGARH ENGINEERING COLLEGE(ESTD. BY GOVT. OF JHARKHAND & RUN BY TECHNO INDIA UNDER PPP)

Rs. One Crore Three Lakhs Eighty Thousand Only

**Quarter-3**

Heads	Component Code	Sub-Heads	October, 2019		November, 2019		December, 2019		Total Expenditure Estimates
			Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	
Procurement of Goods	1.1.1.1	Equipments (for hostel, sports and any non academic activity not permitted)	Lab modifications as per JUT syllabus and NBA	10,00,000.00	Lab modifications as per JUT syllabus and NBA		Lab modifications as per JUT syllabus and NBA		10,00,000
	1.1.1.2	Learning resources (e-books, e-journals, text book etc.)	Software ,books (to increase the titles as per AICTE norms) and e-books	400000	Software , books (to increase the titles as per AICTE norms) and e-books	200000	Software , books and e-books	2,00,000.00	8,00,000
	1.1.1.3	Furniture (for hostel, sports and any non academic activity not permitted, but allowed for TEQIP Cell)	Furnitures for Library and some Departments	300000	Development of Seminar Hall	300000			6,00,000
	1.1.1.4	Minor civil works (for hostel, sports and any non academic activity not permitted, no new building), (repair,maintenance & extension allowed)					Setting up the material to be brought apart from whatever given	1,00,000.00	1,00,000
	1.1.2.1	Improve student learning (The activities include: IT/ NIT training to students at IIT/NIT or in parent institute; Induction Training; GATE Preparation Classes; Career Counselling. Student Counselling; Psychometric/ Diagnostic Test; Remedial Classes; Peer Learning; Student Visits to IIT & R&D organizations; GATE Registration Fee (only for final year students); memberships for professional societies eg. IEEE, ACM, IETE, CSI, Automotive Engineering, ISTE, IE(I), ASCE, ASME, for student chapters; Sponsorship of 20% on academic activities in Tech Fest; Registration Fees and TA/DA for students participating in Tech Fest of IIT/NIT; GATE Orientation Programme, etc.)	Career Counselling, Student Counselling, Psychometric/ Diagnostic Test; Remedial Classes; Peer Learning; Student Visits to IIT & R&D organizations; GATE Registration Fee (only for final year students); institutional memberships for professional societies eg. IEEE, ACM, IETE, CSI, Automotive Engineering, ISTE, IE(I), ASCE, ASME, for student chapters;	300000	GATE Preparation Classes; Psychometric/ Diagnostic Test; Remedial Classes; Peer Learning; Student Visits to IIT & R&D organizations,sponsorship of 20% on academic activities in Tech Fest Registration Fees and TA/DA for students participating in Tech Fest of IIT/NIT	100000	GATE preparation class	10,00,000.00	14,00,000.00
	1.1.2.2	Research Assistantships (The activities include: Research Assistantship for full time Ph.D. students excluding QIP candidates, etc.)					Research Assistantship for full time Ph.D. students	50000	50000
	1.1.2.3	Graduates employability (The activities include: Start up activity, Soft Skill training (Industry Readiness); Finishing Schools, etc.)	Start up activity; Soft Skill training (Industry Readiness); Finishing Schools,	300000	Start up activity; Soft Skill training (Industry Readiness); Finishing Schools,	200000	Start up activity; Soft Skill training (Industry Readiness); Finishing Schools,		5,00,000.00

1.1.2.4	<p>Faculty/Staff Development and motivation (The activities include: Short Term Training Programmes (STTP) in house; Registration fee and TA/DA for STTP in other reputed institutes; IIT training to faculty at IIT or in parent institute; Attending Conferences/Seminars/Workshops; Qualification Upgradation; Support Staff training, etc.)</p>	Short Term Training Programmes (STTP) in house; Attending Conferences/Seminars/Workshops; Qualification Upgradation; Support Staff training, etc.	200000	Short Term Training Programmes (STTP) in house; Attending Conferences/Seminars/Workshops; Qualification Upgradation; Support Staff training, etc.	100000	1,00,000.00	4,00,000.00
1.1.2.5	<p>Research and development (The activities include: Attending Conferences/Seminars/ 2 Workshops for UG/PG/Ph.D students within or outside institute; Spares and consumables for UG/ PG student research project; Seed Money for R &amp; D for having citation &amp; impact factor and scopus index; Fees for patent filing for faculty and students, etc.)</p>	Attending Conferences/Seminars/ Workshops for UG/PG/Ph.D students within or outside institute; Spares and consumables for UG/ PG student research project; Seed Money for R & D for faculty research projects; Publication in peer reviewed journals having citation & impact factor and scopus index; Fees for patent filing for faculty and students, etc.	100000	Attending Conferences/Seminars/ Workshops for UG/PG/Ph.D students within or outside institute; Spares and consumables for UG/ PG student research project; Seed Money for R & D for faculty research projects; Publication in peer reviewed journals having citation & impact factor and scopus index; Fees for patent filing for faculty and students, etc.	100000	2,00,000.00	400000
1.1.2.6	<p>MOOCs and digital learning (The activities include: Certification fees for online courses (MOOC's); Development of MOOC's/ Online courses, etc.)</p>	Certification fees for online courses (MOOC's); Development of MOOC's/ Online courses		Certification fees for online courses (MOOC's); Development of MOOC's/ Online courses	50000	50,000.00	1,00,000



	1.1.3.7	Salary (for TEQIP office staff)	Office Staff for TEQIP assistance	25000	Office Staff for TEQIP assistance	25000	Office Staff for TEQIP assistance	25,000.00	75000
Faculty Reforms	1.1.4.1	Salary (Quality Teachers)	Office Staff for TEQIP assistance Salary (Quality Teachers)	10,50,000	Office Staff for TEQIP assistance Salary (Quality Teachers)	10,50,000	Office Staff for TEQIP assistance Salary (Quality Teachers)	10,50,000	31,50,000
		TOTAL							1,09,80,000.00