

RAMGARH ENGINEERING COLLEGE

(Estd. By Govt. of Jharkhand & Run by Techno India under PPP mode)

P.O. - Barkipona ; Ramgarh ; Jharkhand; India

MINUTES OF THE MEETING OF BOARD OF GOVERNORS (BOG) OF RAMGARH ENGINEERING COLLEGE

Meeting No.	
Date & Venue	24 th December 2018 at Silli Polytechnic, Silli: Jharkhand India
Start Time	10:00 am
End Time	12:00 pm
Discussion reference	As per Notice

MEMBERS / PARTICIPANTS

S.No.	Participants	Role
1.	Prof. Mohit Chatterjee	Chairperson Governing Body
2.	Prof. (Dr.) Gopal Pathak	Special invitee, JUT
3.	Govt. of Jharkhand Representative	GOJ Nominee in Governing Body
4.	ABSENT	VBU Nominee in Governing Body
5.	Dr. M K Samanta	Member Governing Body
6.	Prof. Sudipta Chakraborty	Member Governing Body
7.	Dr. Nazmul Islam	Member Governing Body
8.	Dr. Aditya Kumar Singh	Member Governing Body
9.	Dr. Bishnu Brata Chattopadhyay	Member Governing Body
10.	Mr. N C Dutta	Special invitee
11.	Dr. Sharbani Roy	Member Secretary

Absent Governing Body Members:

1. VBU Nominee in Governing Body
2. Mr. Anit Adhhikari
3. AICTE Representative

AGENDA:

S.No.	Topic	Status
1.	Presentation of the college and review of Previous meeting	Discussed
2.	Solar Panel Installation	Discussed
3.	Extra Holiday in Emergency	Discussed
4.	Modification in Leave rule	Discussed
5.	Boring Issue	Discussed
6.	Approaching Road	Discussed
7.	Evaluation of Answer Scripts	Discussed
8.	Viva-voce examination	Discussed
9.	Approval of TEQIP Action plan Jan-Feb-March 2018-19	Discussed
10.	Misc	Discussed

MINUTES OF MEETING

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Agenda Point Sl.No.	Minutes
1.	Dr. Sharbani Roy (Member Secretary) briefed the committee about the meeting and delivered a 30 minute Power-Point presentations about Ramgarh Engineering College, highlighting its inception, vision, infrastructure, facilities, placement status, challenges, future plans and achievements.
2	Solar panel installation: Dr. Sharbani Roy (Member Secretary) informed the committee that the solar panel installation is still pending. It is advised by the chairman that college should write to DST, Minister and CM. Honorable VC Dr. Pathak ensured that he will put up the problem to the ministry.
3	Extra Holiday in Emergency: Honorable VC Dr. Pathak announced that college can give extra holiday in emergency but the class should be managed by taking extra class to complete courses before schedule time frame. VC sir also informed that the 2 nd semester examination will commence on JUNE 2019. No date extension request from Principal will be entertained.
4.	Modification in Leave rule: Honorable Vice Chairman Sir announced there is a modification in leave rule, where the Maternity Leave is extended to 180 Days.
5.	Boring Issue: Recent and previous request letter to DST for urgent requirement of additional boring within campus to meet water deficiency will be handed over to Dr. Bishnu Brata Chattopadhyay to put up the issue in water ministry level. VC sir informed that he will also requested minister on his behalf to solve the water crisis problem within the campus.
6.	Approaching Road: Approaching road to REC is in very bad condition, difficult to travel for last 500/600 meters to the main Gate, where new construction is urgently needed. College management have requested several times in last three years to DST/GOJ for the same, but no constructive reply has been received. For the purpose Honorable Vice Chairman Sir advised to put up the matter to the concern minister and the CM level.
7.	Evaluation of Answer Scripts: VC sir told that all college will be participated to evaluate the answer script of 1 st semester examination. In this regards he instructed the college authority to send a list of evaluators who have PhD and 5 years teaching experience. VC sir also assured that he personally will look after the evaluation process. After Publications of results, the University will announce for post publication scrutiny(PPS). He will also try for post publication review (PPR) of result.
8.	Viva-voce examination: VC sir also announced that the viva-voce examination can be conducted by the internal examiners up to 4 th semester sessions.
9.	Audit Report of FY 2017-18 has been presented to the BOG and approved by BOG.
10.	All other miscellaneous topics under committee has been discussed.

ADJOURNMENT:

The meeting concluded at 12 PM with thanks to the Chairperson.

Prepared By: _____ Date : _____
(Dr. SHARBANI ROY)

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MINUTES APPROVED BY: S. Roy (SECRETARY)
(Dr. SHARBANI ROY)

MINUTES APPROVED BY: MH 24/12/18
(CHAIRPERSON)
(MOHIT CHATTERJEE)

TEQIP-III Annual Action Plan: 2018-19

Subcomponent 1.1: Institutional Development Grants to Institutes in focus States & Faculty Reforms

Name of the Institute : RAMGARH ENGINEERING COLLEGE(ESTD. BY GOVT. OF JHARKHAND & RUN BY TECHNO INDIA UNDER PPP)

Two Crore Thirty Four Lacs Twenty Thousand Only

Heads	Component Code	Sub-Heads	Quarter-4						Total Expenditure Estimates
			January, 2019		February, 2019		March, 2019		
			Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	
Procurement of goods	1.1.1.1	Equipments (for hostel, sports and any non academic activity not permitted)	Lab development as per AICTE mandate	1,05,00,000.00	Lab development as per AICTE mandate	1000000	Lab development as per AICTE mandate	1000000	1,25,00,000
	1.1.1.2	Learning resources (e-books, e-journals, text book etc.)	Software, books and e-books	400000	Software, books and e-books	400000	Software, books and e-books	2,00,000.00	8,00,000
	1.1.1.3	Furniture (for hostel, sports and any non academic activity not permitted, but allowed for TEQIP Cell)	Development of Seminar Hall	1500000	Development of Seminar Hall		furniture for the lab of ME, EE, ECE, CE, BSH		17,00,000
	1.1.1.4	Minor civil works (for hostel, sports and any non academic activity not permitted, no new building), (repair, maintenance & extension allowed)	Repairing and maintenance of Academic building	50000	Repairing and maintenance of Academic building	50000	Repairing and maintenance of laboratory and library	50,000.00	1,50,000
	1.1.2.1	<p>Improve student learning (The activities include: IIT/NIT training to students at IIT/NIT or in parent institute; Induction Training; GATE Preparation Classes; Career Counselling, Student Counselling; Psychometric/ Diagnostic Test; Remedial Classes; Peer Learning; Student Visits to IIT & R&D organizations; Institutional Registration Fee (only for final year students); memberships for professional societies eg. IEEE, ACM, IETE, CSI, Automotive Engineering, ISTE, IE(I), ASCE, ASME, for student chapters; Sponsorship of 20% on academic activities in Tech Fest; Registration Fees and TA/DA for students participating in Tech Fest of IIT/NIT; GATE Orientation Programme, etc.)</p>	<p>Induction Training; GATE Preparation Classes; Career Counselling, Student Counselling; Psychometric/ Diagnostic Test; Remedial Classes; Peer Learning; Student Visits to IIT & R&D organizations; sponsorship of 20% on academic activities in Tech Fest; Registration Fees and TA/DA for students participating in Tech Fest of IIT/NIT; GATE</p>	700000	<p>GATE Preparation Classes; Career Counselling, Student Counselling; Psychometric/ Diagnostic Test; Remedial Classes; Peer Learning; Student Visits to IIT & R&D organizations; sponsorship of 20% on academic activities in Tech Fest</p>	100000	<p>Career Counselling; Student Counselling; Psychometric/ Diagnostic Test; Remedial Classes; Peer Learning; Visits to IIT & R&D organizations</p>	1,00,000.00	9,00,000.00
	1.1.2.2	<p>Research Assistantships (The activities include: Research Assistantship for full time Ph. D. students excluding QIP candidates, etc.)</p>	<p>Research Assistantship for full time Ph. D. students excluding QIP candidates</p>	50000	<p>Research Assistantship for full time Ph. D. students excluding QIP candidates</p>	25000	<p>Research Assistantship for full time Ph. D. students</p>	50000	1,25,000
	1.1.2.3	<p>Graduates employability (The activities include: Start up activity; Soft Skill training (Industry Readiness); Finishing Schools, etc.)</p>	<p>Start up activity; Soft Skill training (Industry Readiness); Finishing Schools,</p>	300000	<p>Start up activity; Soft Skill training (Industry Readiness); Finishing Schools,</p>	300000	<p>Start up activity; Soft Skill training (Industry Readiness); Finishing Schools,</p>	3,00,000.00	9,00,000.00

1.1.2.4	<p>Faculty/Staff Development and motivation (The activities include: Short Term Training Programmes (STTP) in house; Refirstation fee and TA/DA for STTP in other reputed institutes; IIT training to faculty at IIT or in parent institute; Attending Conferences/Seminars/Workshops; Qualification Upgradation; Support Staff training, etc.)</p>	<p>Short Term Training Programmes (STTP) in house; Attending Conferences/Seminars/Workshops; Qualification Upgradation; Support Staff training, etc.</p>	500000	<p>Short Term Training Programmes (STTP) in house; Attending Conferences/Seminars/Workshops; Qualification Upgradation; Support Staff training, etc.</p>	3000000	<p>Short Term Training Programmes (STTP) in house; Attending Conferences/Seminars/Workshops; Qualification Upgradation; Support Staff training, etc.</p>	2,00,000.00	10,00,000.00
1.1.2.5	<p>Research and development (The activities include: Attending Conferences/ Seminars/ 2 Workshops for UG/PG/Ph.D students within or outside institute; Spares and consumables for UG/ PG student research projects; Seed Money for R & D for faculty research projects; Publication in peer reviewed journals having citation & impact factor and scopus index; Fees for patent filing for faculty and students, etc.)</p>	<p>Attending Conferences/ Seminars/ Workshops for UG/PG/Ph.D students within or outside institute; Spares and consumables for UG/ PG student research projects; Seed Money for R & D for faculty research projects; Publication in peer reviewed journals having citation & impact factor and scopus index; Fees for patent filing for faculty and students, etc.</p>	50000	<p>Attending Conferences/ Seminars/ Workshops for UG/PG/Ph.D students within or outside institute; Spares and consumables for UG/ PG student research projects; Seed Money for R & D for faculty research projects; Publication in peer reviewed journals having citation & impact factor and scopus index; Fees for patent filing for faculty and students, etc.</p>	75000	<p>Attending Conferences/ Seminars/ Workshops for UG/PG/Ph.D students within or outside institute; Spares and consumables for UG/ PG student research projects; Seed Money for R & D for faculty research projects; Publication in peer reviewed journals having citation & impact factor and scopus index; Fees for patent filing for faculty and students, etc.</p>	75,000.00	200000
1.1.2.6	<p>MOOCs and digital learning (The activities include: Certification fees for online courses (MOOC's); Development of MOOC's/ Online courses, etc.)</p>	<p>Certification fees for online courses (MOOC's); Development of MOOC's/ Online courses</p>	50000	<p>Certification fees for online courses (MOOC's); Development of MOOC's/ Online courses</p>	50000	<p>Certification fees for online courses (MOOC's); Development of MOOC's/ Online courses</p>	1,00,000.00	200000

1.1.2.7	Mentoring/Twinning system (should at least spend 3% of the PLA, include non-remunerative activities like: Two way faculty, staff and student exchange programs for training and academic activities; Joint R & D; Arranging seminars, academic meetings and conferences for students and faculty; Learning forums for improving governance practices, institutional management and reforms; Joint Advisory or consultancy services; any other activities as deemed mutually appropriate)	200000	Two way faculty, staff and student exchange programs for training and academic activities; Joint R & D; Arranging seminars, academic meetings and conferences for students and faculty; Learning forums for improving governance practices, institutional management and reforms;	150000	Two way faculty, staff and student exchange programs for training and academic activities; Joint R & D; Arranging seminars, academic meetings and conferences for students and faculty; Learning forums for improving governance practices, institutional management and reforms;	1,50,000.00	100000	
1.1.2.8	Reforms, governance (The activities include: Academic Reforms (ICC, BoS, Academic Council/ Senate, BoG); Accreditation & UGC Autonomy; Student Feedback & Faculty Appraisal, etc)	250000	Academic Reforms (ICC, BoS, Academic Council/ Senate, BoG); Accreditation & UGC Autonomy; Student Feedback & Faculty Appraisal, etc	50000	Academic Reforms (ICC, BoS, Academic Council/ Senate, BoG); Accreditation & UGC Autonomy; Student Feedback & Faculty Appraisal, etc	25,000.00	100000	
1.1.2.9	Management Capacity development (The activities include: Management Capacity Building programmes at IIM; NPIU workshops, etc.)	200000	Management Capacity Building programmes at IIM; NPIU workshops	150000	Management Capacity Building programmes at IIM; NPIU workshops	100000	450000	
1.1.2.10	Hiring Consultancy Services (It will not require activity plan (It will be required for all above activities for which the methods given in procurement shall be adopted)		Hiring Consultancy Services for implementation of AICTE model curriculum		Hiring Consultancy Services for implementation of AICTE model curriculum			
1.1.2.11	Industry-Institute interaction (The activities include: Internships; Industry expert lectures; Placement Activities & Hospitality; Industry Visits, etc.)	150000	Internships; Industry expert lectures; Placement Activities & Hospitality; Industry Visits, etc. to incorporate AICTE 10 point mandatory programme in existing curriculum	150000	Internships; Industry expert lectures; Placement Activities & Hospitality; Industry Visits, etc. to incorporate AICTE 10 point mandatory programme in existing curriculum	1,00,000.00	400000	
1.1.3.1	Consumables	20000	Consumables items for lab, office etc	20000	Consumables items for lab, office etc	15,000.00	55000	
1.1.3.2	Operation and maintenance of equipments	15000	Maintenance of equipments and operation cost	15000	Maintenance of equipments and operation cost	10,000.00	40000	
1.1.3.3	Office expenses (The activities include: stationary; printing, etc.)	10000	Stationary items, printing cost etc	10000	Stationary items, printing cost etc	10,000.00	40000	
1.1.3.4	Meetings (only project related meetings)	10000	refreshment	10000	refreshment	20,000.00	50000	
1.1.3.5	Hiring of Vehicles (only for project activities)	10000	Hiring of Vehicles	10000	Hiring of Vehicles	10,000.00	30000	
1.1.3.6	Travel Cost (only for project activities)	40000	Travel Cost	40000	Travel Cost	20,000.00	100000	
Operating Cost								

Faculty Reforms	1.1.3.7	Salary (for TEQIP office staff)	Office Staff for TEQIP assistance	10000	Office Staff for TEQIP assistance	10000	Office Staff for TEQIP assistance	10,000.00	30000
	1.1.4.I	Salary (Quality Teachers)	Office Staff for TEQIP assistance Salary (Quality Teachers)	10,50,000	Office Staff for TEQIP assistance Salary (Quality Teachers)	10,50,000	Office Staff for TEQIP assistance Salary (Quality Teachers)	10,50,000	31,50,000
		TOTAL							